

# **User Guide**



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## Introduction

### Preface

This document provides a general overview of Telinta's brandable Distributor Interface and its functionality. Telinta's Distributor Interface was created to satisfy customer demands for an advanced, easily to use, and fully integrated into PortaSwitch self-care interface for distributors.

### **About Telinta**

Founded in 2002, Telinta offers secure and reliable cloud-based solutions for VoIP service providers. Our full portfolio of white label solutions is highly customizable for you and your resellers. With Telinta, you can focus on growing your business, while we focus on managing your technology.

TeliCore™ is our robust hosted softswitch platform, integrating world-class carrier-grade Switching and Billing capabilities from PortaSwitch™, with Telinta's own proprietary enhancements. TeliCore is the largest hosted softswitch installation of its type, anywhere in the world.

#### Telinta offers:

- Cloud-based softswitch rapid deployment, with no capital investment
- Full portfolio of ready to use turn-key solutions for VoIP service providers
- Best-of-breed VoIP technology
- Highly stable, scalable, and customizable platform
- Ability to select your own VolP termination and origination partners
- Comprehensive training and Around-The-Clock Technical Support.



## Key features and benefits

- Fully brandable: distributors can set own logo, domain name, welcome text, and notification templates
- Distributors can create calling card and pinless accounts
- Distributors can recharge existing accounts
- Distributors can refund payments
- Distributors can print receipts with logo and custom text
- Configurable sales and recharge commission
- Allows distributors to create promotional accounts
- Pre-paid and post-paid scenarious
- Advanced sales reports
- Simple and intuitive web interface
- Available in multiple languages
- SMS notifications



## Distributor section

Distributor section is divided into four frames.

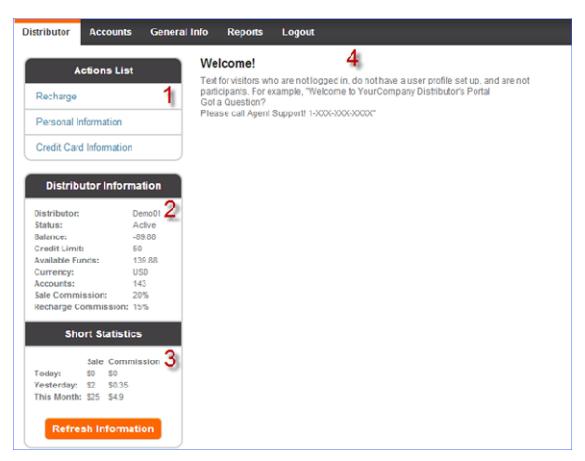


Figure 1. Distributor tab

## **Actions list**

Figure 1, item 1

 Clicking on the Recharge button allows a distributor to recharge their balance.



Recharge
Credit Card Information
Payment Method
VISA Credit Card No.:
1111xxxxxxxx4444
Exp. Date:
2012-10-31 Name on Credit Card:
Demo
Address:
Address
Postal Code/Zip:
111222
Payment Amount
Amount
Make Payment

Figure 2. Balance recharge form

#### NOTE

Distributor can recharge balance via PayPal if this option is enabled by the administrator.

- **Personal Information** button allows a distributor to edit contact information, change the password, and the Time Zone.
- Before recharging the balance, a distributor should click the **Credit Card** information button and fill in the fields on the screen (Figure 3)



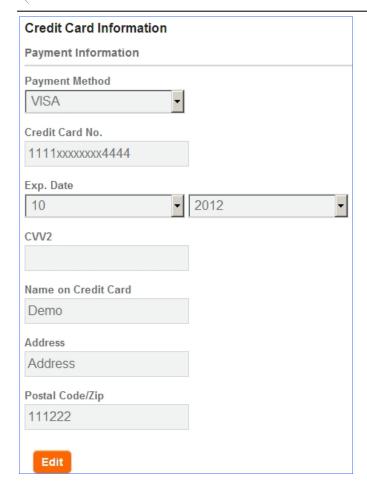


Figure 3. Credit Card information

#### NOTE

The Credit Card information will be securely saved and the distributor will not need to enter it next time.

## Distributor Information

Figure 1, item 2

This section contains information about the distributor. The system supports two types of commission: sale comission and recharge commission. When the distributor performs a financial operation, the system reduces their balance for the specified amount minus the commission.



For example, if the distributor's sale commission is 20% and he sells a calling card with \$10, he will be charged \$8, if distributor's recharge commission is 15% and he sells a voucher or recharges an existing account for \$10, he will be charged \$8,50.

#### **Short statistic** (Figure 1, item 3)

This section shows total sales for today, the previous day, and the summary for the month. Detailed statistic is available in the Reports section.

### **Information frame** (Figure 1, item 4)

This section containes custom text. It can be changed by the administartor.



## Accounts section

Accounts section is the main operational section. All customer account related actions (adding, recharging, reviewing) are performed here. The section is divided into three frames.

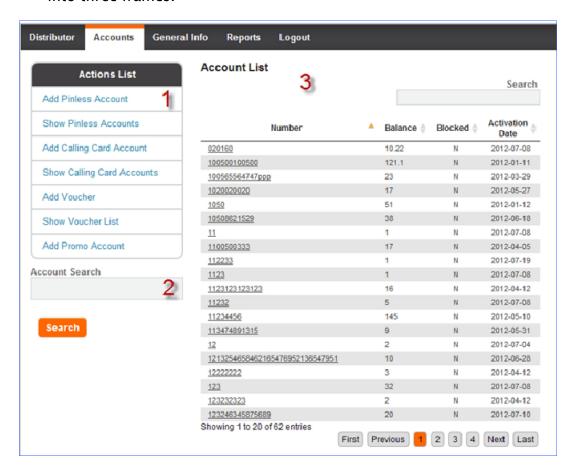


Figure 4. Accounts section

## **Actions list**

#### Figure 4, item 1

Add Pinless Account button will open a new screen where a new pinless
account can be created. The distributor should enter the customer's phone
number into the Account ID field, opening balance (this amount minus
commission will be deducted from the distributor's own balance), and a
description. Optionally, the distributor can add associated numbers to the



pinless account. Additional customer information can be entered, but is not mandatory.

Add Pinless Account
Account Information
Account ID:
Opening Balance:
Associated Numbers
Add
Create Pinless Account

Figure 5. Adding a new Pinless account

#### TIP

The customer can receive an SMS or email notification with custom text when the distributor adds a Pinless account for him. SMS and email notifications are disabled by default. Please contact <a href="mailto:support@telinta.com">support@telinta.com</a> to enable them.

- Show Pinless Accounts button will open a list of Pinless accounts created by the distributor.
- Add Calling Card Account button will open a new screen where a new calling card can be created. The distributor should enter **opening balance** (this amount minus commission will be deducted from the distributor's own balance).



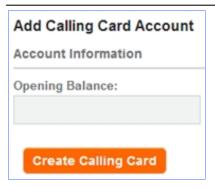


Figure 6. Adding a new calling card

- Show Calling Card Accounts button will open a list of Calling Card accounts created by the distributor.
- Add Voucher button allows creating a new voucher that can be used for recharging an account. To generate a new voucher, the distributor should enter the voucher amount (this amount minus commission will be deducted from the distributor's own balance) and press the Create New Voucher button. The system will create a new voucher and add it to the available vouchers list. To sell a voucher, the distributor should open the list of available vouchers, choose the needed voucher, and press the Print Voucher button. The system will remove it from the list and print a receipt for the customer (Figure 7).



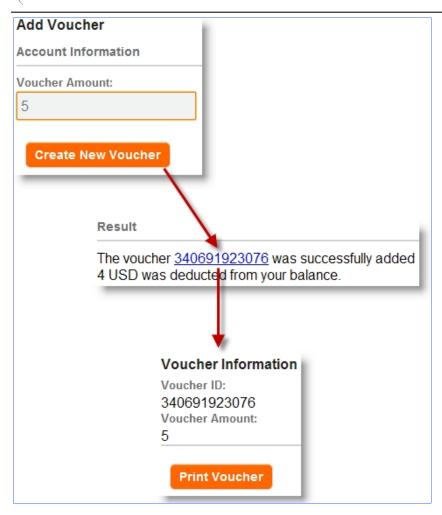


Figure 7. Creating a voucher

 Add Promo Account button allows creating promotional accounts. Opening balance of the promotional accounts is not deducted from the distributor's own balance.

#### **NOTE**

Adding of promotional accounts is disabled by default. Please contact <a href="mailto:support@telinta.com">support@telinta.com</a> to enable it



Add Promo Account
Account Information
Account ID:
Opening Balance: 1 USD
Create Promo Account

Figure 8. Creating a new promo account

## **Account Search**

Figure 4, item 2

The global account search allows searching across all accounts in the environment to recharge account's balance (the recharge amount minus commission will be deducted from the distributor's own balance).

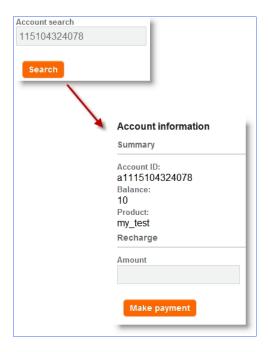


Figure 9. Global search option



#### NOTE

Global search option is disabled by default. Please contact <a href="mailto:support@telinta.com">support@telinta.com</a> to enable it

### TIP

The distributor can quickly add a new Pinless account with the help of account search field.

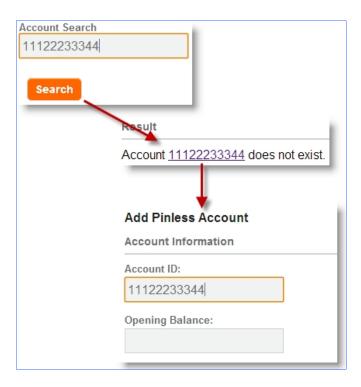


Figure 10. Quick account creation



## **Account list**

### Figure 4, item 3

Account list shows accounts created by the distributor. It is possible to change the sorting order of the results by clicking on a column header.

Show Pinless Accounts button will open a list of Pinless accounts; Show Calling Card Accounts button will open a list of Calling Card accounts.

The quick search field can be used to find an account.



Figure 11. Quick search field

#### TIP

The distributor can add an associated number to an account. The associated numbers will be able to use Pinless service and will share product and balance with their parent account. To add an associated number, open the info page of a Pinless account, scroll down to the bottom of the page, enter the number into the **Associated Numbers** field, and press the **Add** button. An associated number can be also added during the Pinless account creation.



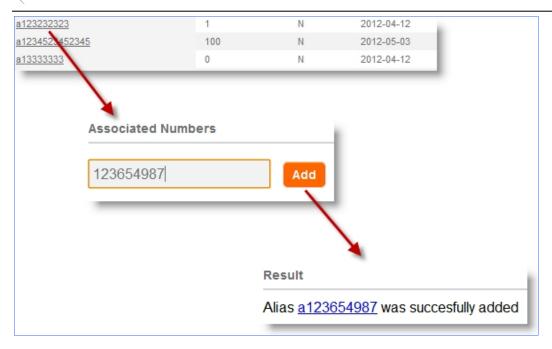


Figure 12. Adding an associated number



## General Info section

General Info section gives access to the **Rate Calculator** tool. The tool allows to check rates in a quick and easy way.

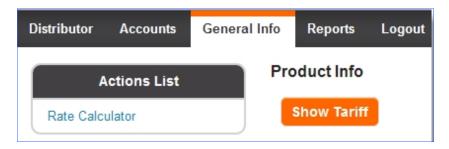


Figure 13. General Info section

To launch the **Rate Calculator**, choose the needed tariff and country and press the **Show rates** button.

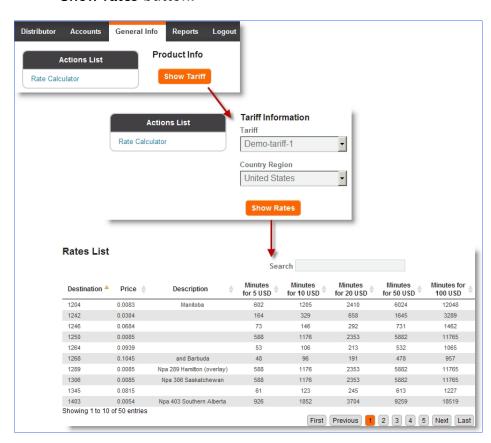


Figure 14. Rate Calculator



Rate Calculator shows price of calls to the destinations available in the tariff, and automatically calculates the maximum amount of minutes available to the customers for a predefined amount of money (\$5, \$10, \$20, \$50, \$100).

Rates List									
	Search								
Destination A	Price	Description	Minutes for 5 USD	Minutes for 10 USD	Minutes for 20 USD *	Minutes for 50 USD	Minutes for 100 USD		
1204	0.0083	Manitoba	602	1205	2410	6024	12048		
1242	0.0304		164	329	658	1645	3289		
1246	0.0684		73	146	292	731	1462		
1250	0.0085		588	1176	2353	5882	11765		
1264	0.0939		53	106	213	532	1065		
1268	0.1045	and Barbuda	48	96	191	478	957		
1289	0.0085	Npa 289 Hamilton (overlay)	588	1176	2353	5882	11765		
1306	0.0085	Npa 306 Saskatchewan	588	1176	2353	5882	11765		
1345	0.0815		61	123	245	613	1227		
1403	0.0054	Npa 403 Southern Alberta	926	1852	3704	9259	18519		
howing 1 to 10	of 50 entries			First	Previous 1	2 3 4 5	Next Las		

Figure 15. Rates list



## Reports section

Reports section allows to check distributor's statistics and shows all actions performed by the distributor during a given period of time.

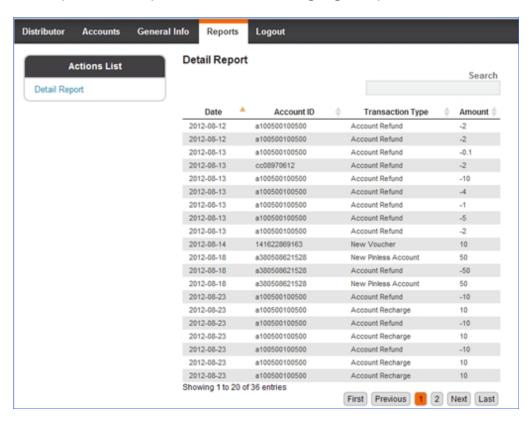


Figure 15. Reports section

To check a report, open the **Detail report** page, click on **From Date** and **To Date** fields, pick the dates and press **Show Report** button.



Figure 16. Picking a date



## Refunds

To refund a transaction, the distributor should open the info page of a Calling Card or a Pinless account, enter the refund sum into the **Amount** field, and press the **Refund** button.

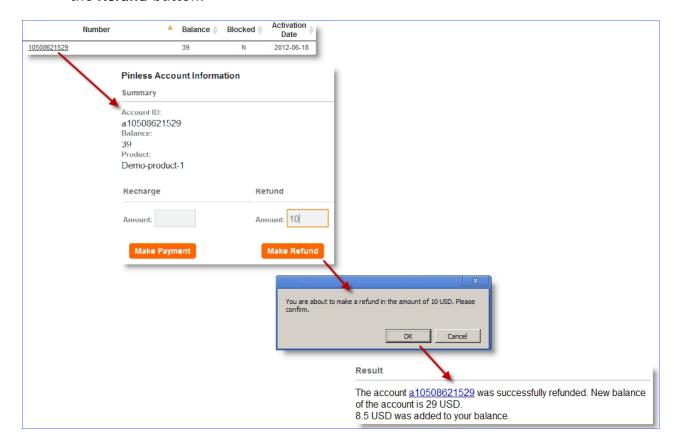


Figure 17. Refunding a transaction

#### **NOTE**

The distributor should keep in mind that, depending on the refund amount, the system will add a different amount to the distributor's own balance. If the refund sum is less than the account balance, the system assumes that it is a refund of a recharge operation and will compute the amount that should be added to the distributor's own balance, based on the recharge commission. If the refund amount is equal to the account balance, the system assumes that it is a full refund of the amount that was paid at account creation and uses the sale commission.



For example, assume the distributor's sale commission is 20%, the recharge commission is 15%, and the balance of the account is \$10.

- If the distributor requests a refund of \$8, the system will deduct \$8 from the account balance and add \$6.8 to the distributor's own balance (based on 15% recharge commission).
- If the distributor requests a refund of \$10, the system will deduct \$10 from the account's balance and add \$8 to the distributor's own balance (based on 20% sale commission).